

 **UNIVERSITY OF STOCKTON**

**Stockton University
2024
Written Hazard Communication Program**

Policy and Administration

The management of Stockton University is committed to preventing accidents and ensuring the safety and health of our employees. We will comply with all applicable Federal and State health and safety rules. Under this program employees are informed of the contents of the New Jersey Public Employees Occupational Safety & Health (PEOSH) Hazard Communication Standard (HCS), the hazardous properties of chemicals with which they work, safe handling procedures,

[REDACTED]

<https://stockton.edu/risk-management/index.html>

Effective June 5, 2017, New Jersey modified its previous Hazard Communication Standard to

comply with the latest Federal OSHA Hazard Communication Standard (29 CFR 1910.1200)

[REDACTED]

Identifying Hazardous Chemicals

A list is attached to this program that identifies all hazardous chemicals at this workplace. The

term *chemical* under HCS means any substance or mixtures of substances. Products in our

any bag, barrel, bottle, box, can, cylinder, drum, reaction vessel, storage tank, or the like that

contains a hazardous chemical. Additionally, in compliance with New Jersey's RTK requirements, pipelines will be labeled at their normally operated valves, outlets, vents, drains and sample connections designed to allow the release of a substance from the pipeline.

1. The original manufacturer's label that includes a product identifier, an appropriate signal word, hazard statement(s), pictogram(s), precautionary statement(s) and the name,

11 _____ telephone number of the chemical manufacturer, importer, or other

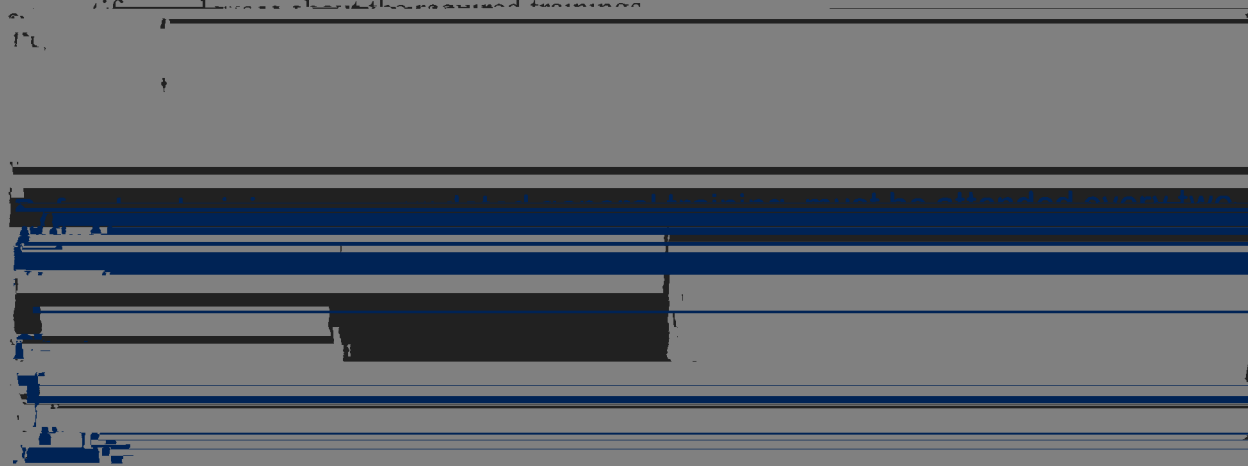
employee's shift, or will be used by other workers, it must be labeled with the HCS information from the properly labeled original container.

As of December 1, 2015, all distributors were required to ship containers with the new HCS label elements. Products you have in-stock from before that date may be labeled under the previous Hazard Communication Standard. Also note that there are certain exemptions for products regulated by other agencies according to the Right To Know Labeling Guidelines of 2007. Please contact RMEHS if you have specific questions about container labeling.

Employee Training

Every employee who works with or has the potential for exposure to hazardous chemicals under normal conditions of use, or in foreseeable emergencies, will receive initial general and refresher training under the PEOSH Hazard Communication Standard on the safe use of those hazardous chemicals. EHS is responsible to ensure that employees are trained as follows:

- ◆ The training is conducted by a technically qualified person.
- ◆ Whenever a new hazard is introduced into the work area, an additional training session is provided for workers prior to beginning work with the new hazardous material. Supervisors



The option of HCS/GHS/RTK online training for the initial-general and refresher training is always available to all employees with registration from the EHS.

◆ Refresher training, an abbreviated version of initial training, is conducted every two years by a technically qualified person.



Employees of the NAMS labs and field facilities are required to have the initial and general training according to OSHA Lab Standard which overrides the HCS/RTK training. These employees, faculty, staff, TAs, Student Workers, etc.

Should contact Ms. Christine Scheiner at Scheiner.Christine@stockton.edu to

- ◆ Attendance is **mandatory** at all training sessions for those workers identified as exposed or having the potential for exposure to hazardous chemicals under normal conditions of use or in foreseeable emergencies.
- ◆ Training is provided at no cost to the employee and is provided during working hours. The training is appropriate in content and vocabulary to the educational level, literacy and

[REDACTED]

- ◆ Training records will be maintained which include the following information: dates, contents of the training sessions, names and qualifications of persons conducting the trainings, names and job titles of all persons attending the training sessions.
- ◆ Supervisors will receive additional training to ensure they can answer employee questions, provide daily monitoring of safe work practices, and ensure the appropriate use of any assigned PPE. Supervisors should contact the Associate Director of Environmental Health and Safety with technical questions. This is currently accomplished with one on one "Information Sessions" with our Manager of Environmental Health and Safety. Another option is a general "Information Session" for all Supervisors/Safety People pertaining to the changes of Hazcom and RTK.

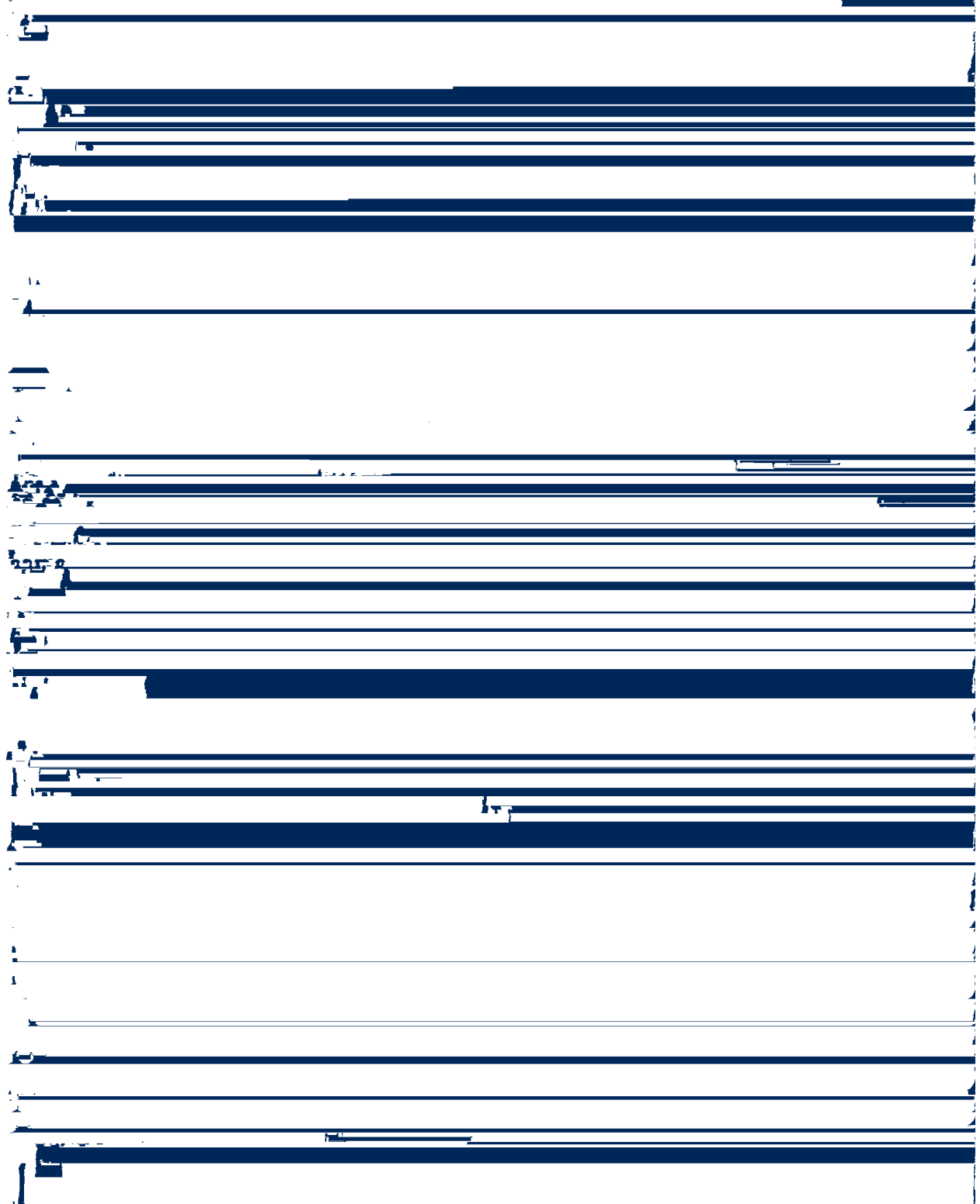
Feedback, comments and suggestions for improvement will

[REDACTED]

2. All sections of relevant MSDS/SDS and HSFS;

3. Container labels and hazards;

4. Any relevant Standard Operation Procedures to assure protection when
performing maintenance, chemical spills, and lockout.



9. Procedures to follow if an employee is exposed to these chemicals.

[REDACTED]

Informing Employees who do Special Tasks

Before employees perform special (non-routine) tasks that may expose them to hazardous chemicals, a training session is conducted to inform them about the hazardous chemicals to which they might be exposed and the proper precautions to take to reduce or avoid exposure. This special session is conducted by the Department Supervisor or Designated Safety Person in conjunction with the EHS department, who will evaluate the hazards and provide appropriate controls prior to employees beginning the task. Employees who perform these non-routine tasks are notified about the training by their supervisor and are required to attend the training.

Informing contractors and other employers about our hazardous chemicals

OUTSIDE CONTRACTOR EMPLOYEES

Outside contractors' employees are not to use chemicals belonging to the University. The Director of Facilities Planning and Construction and EHS office advises outside contractors of any chemical hazards that may be encountered in the normal course of their work on site and coordinates with the University Senior Management staff access to all facilities, as needed.

It is the policy of the University that each outside contractor who brings hazardous chemicals on the site will provide the University's Environment, Health and Safety Department, with copies of

MSDS/SDS, a list of hazardous chemicals, information on any special labels used, and

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- The identity of the chemicals, how to review our Safety Data Sheets and HSFs, and an explanation of the container labeling system.
- Safe work practices to prevent exposure.

Facilities and Operations Division will also obtain a Safety Data Sheet for any hazardous chemical a contractor brings into the workplace and will provide to the Associate Director of Environmental Health and Safety.

All employees, or their designated representative, can obtain additional information on this written program, the PEOSH HCS/GHS, applicable MSDS/SDS and HSFs, and other chemical

Information is available from the Environmental Health and Safety located in EHS Building 70

Written



Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety

Environmental Health and Safety