

STOCKTON UNIVERSITY



PROCEDURE

Undergraduate Transfer Credit

Procedure Administrator: Provost and Vice President for Academic Affairs

Authority:

Effective Date: January 17, 1977, November 2, 1977, June 23, 2010; July 8, 2014; May 24, 2018

Index Cross-References:

Procedure File Number: 2032

Approved By: Harvey Kesselman, President

I. PURPOSE:

To provide guidelines and procedures related to the awarding of Stockton credit for past education and learning experiences.

II. PROCEDURE:

UNDERGRADUATE TRANSFER CREDIT PROCEDURES

Acceptance of credits in transfer does not guarantee that those credits will be applicable to the degree program chosen by the student. The Office of the Registrar, the Center for Academic Advising and the preceptor evaluate credits with regard to both acceptability and applicability. Only official transcripts, and official score reports shall be used for this review. Transfer students must meet the same overall academic standards and requirements as students who enter Stockton as first-year students.

To be accepted in transfer, courses must have been taken at a regionally accredited institution, must have been completed within the last 20 years, must have been taken for a letter grade and the grade earned must be a C or higher (where the C grade has the numerical equivalent of at least 2.0 on a 4.0 point scale). Stockton University accepts the transfer of credits earned on the basis of course equivalency, which is the determination that a course taken at another college or university is comparable to a course offered by Stockton in terms of objectives, learning outcomes, and educational level. Non-equivalent courses may also be accepted and count as earned credits toward graduation. The University evaluates such courses on a case-by-case basis.

Grades from transfer courses are not used to calculate the Stockton grade point average; only the course credits transfer. When a transfer course does not have the same credit value as its closest Stockton equivalent course, the course may still be used to fulfill a specific degree or program requirement. All aggregate credit requirements must be met. A maximum of 96 credits per degree may be accepted in transfer from regionally accredited four-year colleges and universities.

Stockton programs may place further restrictions on the acceptance of credits in order to maintain the integrity of Stockton's degree programs. For this reason, courses such as professional education, practica, internships and fieldwork courses taken at other

course, the examination must be taken by the end of the term in which the student registered for the exam.

- Only matriculated students are eligible for a credit examination.
- A student taking a credit examination is required to pay full course costs prior to taking the examination.
- Grades recorded on student transcripts are A, A

The college examiner reviews applications for the Credit-by-Examination program and approves or disapproves them based on applicability to Stockton degrees, approval of the student's preparation for examination, and ability of the University to construct and evaluate appropriate examinations. Students must be in good academic standing to attempt credit-by-examination. For further information about credit-by-examination, students may contact the Center for Academic Advising.

STANDARDIZED COLLEGE -LEVEL EQUIVALENCY EXAMINATIONS

College Level Examination Program (CLEP)

- Stockton awards credit for CLEP Exams if the student achieves a minimum score of 50. The number of credits will be granted according to the same credit value as the equivalent course at Stockton. Some CLEP Exams are designed to cover more than one semester of work.
- A list of all CLEP Exams along with sample test questions is available via the College Board website.
- A list of CLEP Exams and their Stockton course equivalencies is available in the Center for Academic Advising and on the Stockton website. Additional credits may be approved by the program faculty of the pertinent degree program if students have scores higher than 50 and if the work completed covers more than one semester.

Thomas Edison College Examination Program

Stockton accepts as transfer credits those that are earned through the Thomas Edison College Examination Program (TECEP). For each TECEP examination, a study guide is prepared that outlines in detail the content of the examination and gives suggestions for effective preparation. Study guides are available from:

Thomas Edison State College
Registrar
101 West State Street
Trenton, NJ 08608-1176

Information on the specific TECEP examinations accepted at Stockton is available at the Center for Academic Advising and on the Stockton website.

CREDIT FOR NONTRADITIONAL EXPERIENTIAL LEARNING

In addition to credit that may be earned through the examination programs listed above,